

Rental Reference

From a previous landlord or property manager



Date

To whom it may concern,

Re: Rental reference for **tenant names**

I am the **landlord / property manager at agency** for **address**.
Tenant names rented the property from **start date** to **end date / present** at \$ **rent** per week.

During the tenancy the rent was paid **on time / with the exceptions noted: ...**. Routine inspections found the property **well kept / notes**.

Tenant names **would / would not** be welcome to rent from me again. **Optional: one sentence about how they cared for the home or dealt with requests.**

Please contact me on **phone** or **email** if you would like to discuss this reference.

Yours sincerely,

Name · **Role and agency** · **Signature**

Rental Reference

From an employer or a personal referee

Date

To whom it may concern,

Re: Reference for **applicant name**

I have known **applicant name** for **time** as their **manager at employer / colleague / neighbour / coach**.

If you are their employer: they work as a **role**, **full-time / part-time**, since **date**.

In that time I have found them **two or three honest qualities, e.g. reliable, tidy and considerate**.

I am happy to recommend them as a tenant. Please call me on **phone** or email **email** with any questions.

Yours sincerely,

Name · **Role / relationship** · **Signature**